

COURSE SYLLABUS

MA 100 E INTERMEDIATE ALGEBRA ENHANCED

*This information is to be completed by the instructor for the course.

I. *INSTRUCTOR INFORMATION

A. Name:

B. Office:

C. Office Phone Number:

D. E-mail Address:

E. Office Hours:

II. COURSE INFORMATION

A. Course name, number and credit hours:



A. Textbook: NONE

B. Software: MyMathLab (MML) with Pearson eText - Instant Access for Introductory & Intermediate Algebra for College Students, 4th edition. (ISBN if ordering from an outside source: 978-0-321-76054-8)

The homework will be done on the computer, using the MyMathLab (MML) software. The MML software is REQUIRED for this class. **The text is included as an electronic version in the MyMathLab subscription.**

C. Calculator Policy

You will need a simple scientific calculator for this course. Any calculator capable of graphing will not be allowed. You are not allowed to use your cell phone for a calculator.

IV. ATTENDANCE POLICY

Regular and punctual attendance is expected of all students. Whenever a student's cumulative absences for any reason – excused or unexcused – exceed the equivalent of three

A. COMMUNICATION:

The official method of communication at UNA is UNA portal, with emphasis placed on University email.

B. DISABILITY ACCOMMODATIONS:

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the University offers reasonable accommodations to students with eligible documented learning, physical and/or psychological disabilities. Under Title II of the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Amendment Act of 2008, a disability is defined as a physical or mental impairment that substantially limits one or more major life activities as compared to an average person in the population. It is the responsibility of the student to contact Disability Support Services to initiate the process to develop an accommodation plan. This accommodation plan will not be applied retroactively. Appropriate, reasonable accommodations will be made to allow each student to meet course requirements, but no fundamental or substantial alteration of academic standards will be made. Students needing assistance should contact Disability Support Services (256-765-4214).

C. TITLE IX:

The University of North Alabama has an expectation of mutual respect. Students, staff, administrators, and faculty are entitled to a working environment and educational environment free of discriminatory harassment. Both the Equal Employment Opportunity Commission and the State of Alabama regard sexual harassment as a form of sex/gender discrimination and, therefore, as an unlawful discriminatory practice. This includes sexual violence, sexual harassment, domestic and intimate partner violence, stalking, gender-based discrimination, discrimination against pregnant and parenting students, and gender-based bullying and hazing.

Faculty and staff are required by federal law to report any observations of harassment (including online harassment) as well as any notice given by students or colleagues of any of the behaviors noted above. Retaliation against any person who reports discrimination or harassment is also prohibited. UNA's policies and regulations covering discrimination and harassment may be accessed at www.una.edu/titleix

such as cheating, plagiarism, or misrepresentation will be subject to appropriate disciplinary action in accordance with university policy.

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